BALLARD - Major G. W. [Dept of Militia and Defence] March, 1919 (031)

196

CANADA

Military Estates Directorate

Department of Militia and Defence,

Ottawa, Canada,

March 10th, 1919

Sir Robert Falconer,
President
University of Toronto

Sir,

Recently I have made application to the Civil Service Commission for a situation now open, that of Superintendent of Penitentiaries, and I took the liberty of using your name as a reference regarding my education, and my general qualifications:

Applicants are required

CANADA

Department of Militia and Defence,

Ottawa, Canada,

to have such education as will fit them to supervise the training of prisoners, and such organizing ability as will enable them to supervise the administration of the penitentiaries.

I have not had the privilege of close association with you, but knowing the very remarkable faculty you possess of keeping track of your graduates, I have ventured to hope you may have sufficient knowledge of my social and athletic activities

CANADA

Department of Militia and Defence,

Ottawa, Canada,

while at the University and later, a
fitting some word from you in
support of my general organizing
& administrative ability.

If any request is made of
you by the Commission, and you
can find it possible to return a
favourable report, it would be
esteemed very much indeed.

I trust I am not presuming
in making this request of you

Yours truly yours

F. W. Gallen

March 12th, 1919

Major G. H. Ballard,
Military Estates Directorate,
Department of Militia and Defence,
Ottawa.

Dear Major Ballard:

I shall be only too glad to be of any service I can to you in your application for the situation of Superintendent of Penitentiaries. If you will let me know to whom to send a letter I will gladly do so.

Yours sincerely,

President.